

# Hertfordshire County Scout Council

## Lochearnhead Scout Station

### Building Risk Assessment



- |          |   |   |          |                   |
|----------|---|---|----------|-------------------|
| <b>1</b> | <b>Activity Area</b>  | <b>Porters Lodge</b>                      |          |                   |
|          | <b>Frequency of use</b>   | <b>As booked</b>                          |          |                   |
| <b>2</b> | <b>Personnel Involved</b>   | <b>Instructors/Staff/Campers/Visitors</b> |          |                   |
|          | <b>Number of people</b>   | <b>1- 6</b>                               |          |                   |
| <b>3</b> | <b>Potential Hazards</b>  |   | <b>4</b> | <b>Risk Level</b> |
|          | 1 Uneven, wet surfaces  |   |          | Medium            |
|          | 2 Fire  |   |          | Low               |
|          | 3 Electrical appliances   |   |          | Low               |
|          | 4 Cleaning Equipment and chemicals  |   |          | Low               |
|          | 5 Working at height   |   |          | Low               |
|          | 6 Heaters – Contact & Risk of fire  |   |          | Medium            |
| <b>5</b> | <b>Measures Taken to Control Hazards</b>  |   |          |                   |
|          | 1 Ensure floor area kept clear, obstructions tidied away, spills cleared, and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.                  |   |          |                   |
|          | 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled   |   |          |                   |
|          | 3 Use as per manufacturer's instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp. |   |          |                   |
|          | 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.      |   |          |                   |
|          | 5 Use access equipment appropriate to job and for which training has been given   |   |          |                   |
|          | 6 Signage in place to warn of risk from contact and advising not to cover.  |   |          |                   |

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